

Fairfax Appendix 1 – Academy Health and Safety Roles and Responsibilities

2026-2027

Fairfax Academy		
Role/Responsibility	Job Title	Name
Accountability for Health and Safety Policy	Board of Directors	N/A
Responsibility for Health and Safety Policy	Vice Principal	Craig Hetherington
	Trust Estates Compliance Lead	Brian Fox
Health & Safety Committee (Chair)	Chief Operating Officer	John Fitzgerald
Health and Safety guidance and advice	Vice Principal	Craig Hetherington
	Trust Estates Compliance Lead	Brian Fox
Responsibility for Academy Health and Safety	Principal	Sean Castle
Fire Safety Responsible Person	Site Manager/Vice Principal	Roger Bailey/Craig Hetherington
Legionella Responsible Person	Site Manager	Roger Bailey
Asbestos Responsible Person	Site Manager	Roger Bailey
Catering Manager (if applicable)	Atalian Group (OCS)	External Provider
Sports facilities, gyms, and equipment	Head of PE Faculty	David Trowman
Science laboratories and chemical storage	Head of Science Faculty	Adam Hyden
Design and Technology Workshop Equipment	Head of Creativity and Design Faculty	Scott Taylor
Food Technology	Head of Creativity and Design Faculty	Adam Hyden
Transport (Minibus)	Site Manager	Roger Bailey

Fairfax Academy		
Role/Responsibility	Job Title	Name
Staff/Student Induction Pack	Human Resources	hr@fmat.co.uk
	Operations Manager	Suzanne Duvern
Health and Safety Training	AHT Post 16 Education	Azania Blake
	Assistant Vice Principal	Kate Palmer
Medical Lead	AHT Inclusion and Wellbeing	Karen Corbett
Administration of Medicines and Support	AHT Inclusion and Wellbeing	Karen Corbett
Educational Visits	Vice Principal/Lead EVC	Craig Hetherington
Display Screen Equipment	Operations Manager	Suzanne Duvern
BCP and Emergency Plan	Principal	Sean Castle
	Trust Estates Compliance Lead	Brian Fox
Accessibility	AHT Inclusion and Wellbeing	Karen Corbett
Risk Assessments	Principal	Sean Castle
	Trust Estates Compliance Lead	Brian Fox
Risk Assessments, including specific Risk Assessments for Peeps, expectant mothers, injuries	SENCO (Peeps)	Karen Corbett
	Data Manager	Tina Aucott
	RA (expectant mothers)	Jackie Mace
	Site Manager (injuries)	Roger Bailey
	AHT Inclusion and Wellbeing	Karen Corbett
Handsam Health and Safety data returns to Health & Safety Manager	Vice Principal	Simon Roberts
	Trust Estates Compliance Lead	Brian Fox
Handsam Accident data returns to Trust Estates Compliance Lead	Vice Principal	Simon Roberts
Accident Investigation Representative	AHT Inclusion & Wellbeing	Karen Corbett
	Site Manager	Roger Bailey

This document sets out the Academy staff structure and roles that have specific roles and responsibilities for compliance with the Fairfax Multi Academy Trust Health and Safety Policy.

This form is always to be retained in the Reception of all Trust academies.