

08 December 2023

Dear Parents/Carers of Year 9

RE: APOLOGY AND CLARIFICATION REGARDING SCHOOL CLOSURE ON TUESDAY

I hope this letter finds you well. I am writing to you in connection with the unexpected closure of school for Year 9 students this past Tuesday. We understand the concern and confusion this may have caused, and I want to extend our sincerest apologies for any perceived lack of information.

First and foremost, I want to reassure you that all students are safe and well, and there were no safeguarding concerns at any point. The decision to close the school for Year 9 on Tuesday was made due to unprecedented and unexpected staff absences, which left us with no other alternative to ensure the well-being of our students.

We recognise that the communication surrounding this decision could have been more comprehensive, and for that, we sincerely apologize. We acknowledge that you rely on timely and accurate information from the school, and we regret any inconvenience this may have caused. At the time of the decision, we acted based on the information available to us, but we understand the importance of keeping parents fully informed.

As we reflect on this incident, we are committed to learning from it and improving our communication processes moving forward. Your feedback is valuable to us, and we will take the necessary steps to ensure that similar situations are handled more effectively in the future.

We greatly appreciate your understanding and patience in this matter. We understand the trust you place in us to provide a safe and enriching environment for your children, and we take that responsibility very seriously. We assure you that we will do everything in our power to prevent such situations from occurring again.

Thank you for your continued support in making Fairfax Academy a safe and happy place for all students. If you have any further concerns or questions, please do not hesitate to contact us. We value the partnership we have with you and remain committed to providing the best possible educational experience for your child.

Yours sincerely



SEAN CASTLE
Principal