

8 December 2023

Dear Parent/Carer

**RE: EARLY CLOSURE ON THE LAST DAY OF CHRISTMAS TERM**

I hope this letter finds you well. I am writing to inform you of a positive change to our school day on Friday, 22 December 2023. I am pleased to share this exciting news with you, as it aligns with the plans of many local schools and businesses.

In the spirit of the upcoming holiday season and the later than usual finish to term, we, along with all our schools and the central team in the Fairfax Multi-Academy Trust (FMAT) have decided to adjust the last day of term.

The decision to align our schedule with other local institutions closing on this day aims to provide a more cohesive experience for our students and facilitate easier coordination for families on the last working day before the holiday season.

**On Friday, 22 December the school day will commence at the normal time of 8:30am and end after period 3, at 12:25pm.**

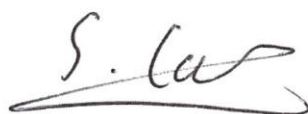
On this day students will also be able to wear a Christmas jumper instead of their blazer, shirt and tie. However, students will be expected to wear their normal uniform trousers/skirt and school shoes. Should your child not have a Christmas jumper they will be permitted to wear an appropriate top in the festive colours of white, red or green.

As during times of lockdown and snow days, there will be provision in school for students who are unable to go home after period 3, up until the usual finish time of 3:00pm. School will also provide packed lunches for all our Free School Meals students, and these will be available for collection from our school refectory at break time. Any parents wishing to take this offer up, could we kindly ask you to inform reception no later than Tuesday, 19 December.

If you have any queries regarding this change, please contact us on 0121 378 1288.

Thank you for your continued partnership with Fairfax Academy, and we wish you and your family a joyful holiday season when it arrives.

Yours sincerely



**SEAN CASTLE**  
**Principal**