

27 November 2023

Dear Parent/Carer

We hope this letter finds you well and in good spirits. As we approach the festive season, we wanted to take a moment to express our sincere gratitude for your continued support and partnership in ensuring the success of our students at Fairfax Academy. Your involvement and encouragement play a crucial role in creating a positive and engaging learning environment for all.

First and foremost, we extend our congratulations to the students for their active participation in various school activities, particularly the ongoing Eisteddfod. It is heartwarming to witness the enthusiasm and talent displayed by our students, contributing to the vibrant atmosphere that permeates our school.

As we enter the last four weeks before Christmas, we would like to draw your attention to a few important reminders regarding our school standards. These guidelines are designed to maintain a conducive and respectful learning environment for everyone involved.

**Punctuality:**

Please emphasize the importance of punctuality to school. Being on time is a key factor in ensuring that students make the most of their learning opportunities. A reminder that students should be on site no later than 8:30am.

**Attendance:**

Encourage regular attendance to minimise any potential disruption to the learning process. We understand unforeseen circumstances may arise, but consistent attendance is crucial for academic success. Please remind your child about our ongoing Amazon Voucher rewards initiative. Timely attendance and active participation can make them eligible for these rewards.

**Mobile Phones:**

Reinforce our policy on mobile phones. They should not be visible or audible during school hours. Any violation of this rule will result in the confiscation of the device.

- **1<sup>st</sup> confiscation** – text message sent home informing parents of confiscation. The student can collect their phone from reception after their detention.
- **2<sup>nd</sup> confiscation** – text message sent home informing parents of last chance. The student can collect their phone after their detention.
- **3<sup>rd</sup> confiscation** – parents receive a phone call requesting them to pick up the phone from school. The student will not be allowed to collect from reception.

The escalated procedure restarts at the start of each half term.

If a student refuses to hand over their phone, they will be placed into Refocus and receive a detention.

**Uniform Standards:**

Remind students to adhere to our uniform standards. This includes wearing blazers unless explicitly permitted otherwise, tucking in shirts, keeping shoes on, ensuring appropriate skirt length, and refraining from wearing hooped earrings.

We sincerely appreciate your cooperation in reinforcing these expectations with your child. By working together, we can maintain a disciplined and focused educational environment that benefits every student.

We would like to take this opportunity to thank all the students for their exceptional start to the school year. The dedication to learning and active involvement in school activities make Fairfax Academy a truly special place. As we look forward to the festive season and the exciting Christmas activities planned within the school, we wish you and your family a joyful and peaceful holiday season.

Thank you once again for your ongoing support.

Yours sincerely

**MR C HETHERINGTON**  
**Assistant Principal**