

16-19 Bursary Fund Application 2023/2024

Student Details

Surname/Family Name:	
First Names:	
Date of Birth:	
Age of 31 August 2023	
Address:	
Post Code:	
E-mail address:	
Home Phone:	
Mobile Phone:	

Parental Contact Details

Title:	
Forename:	
Surname:	
Relationship:	
Address:	
Post Code:	
E-mail address:	
Home Phone:	
Mobile Phone:	

Declaration of residency

I declare that I have been a resident of the UK for at least 3 years
Signature of Student.....
Date

Income Details (for household)

Please indicate which of the following benefits/income your household is currently in receipt of and send original evidence to support this application. Please note that students who meet the criteria for bursaries for vulnerable groups are not automatically entitled to a bursary if they do not have financial needs and/or their financial needs are covered from other sources.

If successful in your application, you will use the funds available to you to purchase items from the school's bursary brochure that will assist you in the essential costs of participating in your study programme.

Type of Income	Yes/No	Evidence Required
Income Support Universal Credit Disability Living Allowance Personal Independence Payments Employment and Support Allowance		3 most recent UC Reward Notices Original documents for all other types of income
Working Tax Credit/Child Tax Credit		The whole document and ensure it is the current tax year
Self-employed earnings with no additional benefits		Audited accounts or official tax return

Free School Meals

Are you/were you eligible for Free School Meals?

YES

NO

If you are eligible for Free School Meals and have already applied online, then you do not have to supply any income evidence with this application.

Declaration

- I have read and understood the conditions of assistance from the 16-19 Bursary Fund and have answered all questions to the best of my knowledge and belief.
- I accept that if I have intentionally given any incorrect or misleading information, I shall be liable to repay immediately and in full, any amount paid to me or on my behalf. Please note that, should this be the case, this might result in a referral to the police with the possibility of the student and/or their family facing prosecution.
- I confirm that I will adhere to all the criteria set out in the 16-19 Bursary Fund Policy.
- I understand that whilst I am in receipt of Bursary Funds, it is my responsibility to immediately notify the school of any changes in my circumstances.

Statement/Behaviour Standard

Students' performance and attendance will be monitored and reviewed on a termly basis at the start of each term and will be based on the criteria outlined below: -

- Maintain a good record of attendance (min 97% attendance)
- Punctual to all lessons, supervised study periods and registration
- Attend all assemblies as appropriate
- Demonstrate appropriate behaviour
- Complete 'Permission To Be Absent' forms when required
- Make satisfactory progress against targets set

Signature
(Student).....Date.....
Signature
(Parent).....Date.....

Please return this form to the Sixth Form Administrator no later than 13th October 2023

BANK DETAILS REQUEST FORM

Please supply your bank account details to enable us to update our accounts system and pay you via BACS.

Please complete and return this form to the Sixth Form Administrator

Student's Name:	
Account Name:	
Account Number:	
Sort Code:	
Bank Name:	
Branch Address:	
Email address to receive Remittance Advices (confirming payment):	
Signature:	
Print Name:	
Date:	