

Ref DJB/AQG/Letters/Y12 BTEC

July 2020

Dear Parent/Carer of «Preferred\_Forename» «Preferred\_Surname»

**RE: YEAR 12 BTEC RESULTS DAY – THURSDAY, 13 AUGUST 2020**

Due to Coronavirus and restrictions on mass gatherings, we have had to make some changes to how we manage our Results Days this year. In order to ensure that our students can receive the academic and careers support that they require, we will have a staggered Results Day with a one way system in place. Students will only be able to enter the school site at their allocated time and so should plan their journeys accordingly. We ask that wherever possible, parents/carers transport students to school in order to reduce the use of public transport, and ask that parents/carers remind students regarding social distancing if they are walking to school with friends. We encourage parents/carers to attend Results Day with their child, but this year we ask that only one adult per family attends in order reduce the number of people on the school site.

**«Preferred\_Forename» should arrive to collect «His\_Her» BTEC results between «Time\_Slot».**

There will be a one way system in place in order to minimise contact and prevent congregation.

«Preferred\_Forename» should enter through pedestrian gate 1 (Reddicap Heath Road) and walk along the path to the entrance by the back of the hall and wait here on the 2m floor lines until called into the hall. Results envelopes will be collected here.

«Preferred\_Forename» should then proceed through the main hall doors into the reception area. «Preferred\_Forename» can exit via the main reception door and leave site via gate 2 (Fairfax Road).

We understand that this process is not the usual way we celebrate Results Day but feel the steps are necessary to reduce the risk of congregation in order to keep both our students and staff safe.

If «Preferred\_Forename» wishes to have someone else collect «His\_Her» results, we require either a signed letter or «Preferred\_Forename» can email [exams@fairfax.bham.sch.uk](mailto:exams@fairfax.bham.sch.uk) nominating someone to collect the results on «His\_Her» behalf. If «Preferred\_Forename» would like «His\_Her» results posted home, «He\_She» will need to provide a stamped addressed envelope. Please be advised that any emails, letters or envelopes are required before the end of term.

Please discuss this letter with «Preferred\_Forename» so that «He\_She» knows what to expect and remind «His\_Her» that «He\_She» must not congregate outside the school or in the local community following collection of results.

We look forward to seeing «Preferred\_Forename» back in school and will support «Him\_Her» in any way possible to make «His\_Her» next steps as straight forward as possible in these uncertain times.

Yours sincerely



**MRS D J BUNN**

**Head of Academy**