**Interview Skills**

During the university application process, you may find yourself being invited to one or more universities for an interview. These interviews help universities to decide whether they wish to offer you a place on the course so it’s important to be prepared. This section covers the different types of interviews, how to prepare, interview influencers, types of questions and how to prepare answers.

Make sure that you watch our Interview Skills presentation that can be accessed using this link: <https://youtu.be/dnIj1hhO3Eg>. As you go through the presentation you will be asked to complete the questions below.

1. (Slide 3) Interview types: There are different types of interview and the type of interviews that you attend may vary between university and course. The university will use the type of interview that enables them to get the most out of meeting with the applicant.

Match the interview type to their descriptions:

One person interviewing you

Presenting information to your interviewer and/or peers

(You will be given notice in advance)

Presentation

Telephone/ Skype Interview

Formal Interview

Skills Test

Multi-Mini Interviews

One-to-One Interview

Assessment Day

Panel Interview

Group Interview

Informal Interview

A day that may consist of different elements such as a tour, practical activities and interviews

Core-competency tests that can be prepared for beforehand

A less structured conversation, more of a chat that may involve questions about your Personal Statement

Lots of different ‘stations’ in a room, each lasting 5/10 minutes

Completing an activity with a group, a chance to show you are a team player

More than one person interviewing you, this could include; a lecturer, service user, staff from HR

A structured set of questions

A pre-scheduled interview using a phone and/or screen

One person interviewing you

1. (Slide 4) Interview preparation: We know university interview and auditions can seem daunting. They’re often your first interview/audition experience so we aim to make them as straight forward for you as possible. To help our applicants prepare we send all our applicants Interview Guidance Notes.

Currently, due to the Government guidance around COVID-19, how we will be conducting interviews for certain courses during this period has changed.

**For this task, please look at the example guidance notes attached.**

Further information can be found on the following link: [www.northampton.ac.uk/undergraduate/applicant-interviews](http://www.northampton.ac.uk/undergraduate/applicant-interviews)

1. (Slide 4) Our interviews take place on campus. Use the following link to locate the Learning Hub building where our interviews are carried out: [www.northampton.ac.uk/360-Tour/](http://www.northampton.ac.uk/360-Tour/)
2. (Slide 5) Core Competencies: Studying at University provides the unique opportunity to get involved in a whole range of activities whilst developing your skill set and experiences along the way.

Identify 3 core-competencies that you have or hope to develop:

* 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
1. (Slide 6) Interview influences: Based on the pie chart in our presentation match the percentages to the correct factors:

55%

Words

7%

Tone of Voice

38%

Body Language

1. (Slide 8) What are the top 3 things that you would like an interviewer to notice about you?
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. (Slide 10) Example questions:
	1. Why do you want to study your course?

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* 1. What would you bring to this university?

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* 1. What qualities do you have that make you suitable for this course?

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* 1. Describe a situation where you had to overcome a problem and how you went about it.

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* 1. What is your greatest non-academic achievement?

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* 1. What are the major developments in your field?

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* 1. If you were an animal, what animal would you be and why?

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1. (Slide 11) Can you give an example of a time when you’ve had to work as a team
	* S:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	* T:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	* A:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	* R:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. (Slide 12) Prepare 3 questions that you could ask at the end of an interview:
	1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We hope that you’ve found our Interview Skills session useful. Make sure to check out our other activities suitable for Year 12/ Year 1 Level 3 students including:

* Introduction to Higher education – now available
* Personal Statements – coming soon
* Applying through UCAS – coming soon
* University life outside of London – coming soon

Email schools.liaison@northampton.ac.uk stating the activity that you would like to complete and we will send the resources across to you. If you do have any further questions about Higher Education please do get in touch using the same email address and we’ll be happy to help.